

**Meeting Minutes**  
**Eastern WUCC Meeting**  
**Southeastern Connecticut Council of Governments – 5 Connecticut Avenue, Norwich, CT**  
**February 27, 2020 1:00 p.m.**

The Eastern Water Utility Coordinating Committee (WUCC) met on February 27<sup>th</sup>, at 1:00 p.m. The meeting was held at the Southeastern Connecticut Council of Governments offices at 5 Connecticut Avenue, Norwich, CT. Prior notice of the meeting was posted on the DPH website, Eastern WUCC webpage: <http://www.ct.gov/dph/wucc/>

The following WUCC member representatives were in attendance (listed in alphabetical order of affiliation):

<b>WUCC Member Representative</b>	<b>Affiliation</b>
Ken Skov	Aquarion Water Company
Keith Nadeau	Connecticut Water Company
Rick Stevens	Groton Public Utilities
Jonathan Avery	Jewett City Water Company
Mark Decker	Norwich Public Utilities
Samuel Alexander	Southeastern Connecticut Council of Governments
Jim Butler	Southeastern Connecticut Council of Governments
Josh Cansler	Southeastern Connecticut Water Authority
Ed Lynch	Ledyard WPCA
Bob Congdon	Town of Preston

The following non-WUCC member representatives were in attendance (listed in alphabetical order of affiliation):

<b>Non-WUCC Member Representative</b>	<b>Affiliation</b>
Melissa Czarnowski	CT DEEP
Eric McPhee	CT DPH
Scott Bighinatti	Milone and MacBroom, Inc.

A copy of the meeting agenda is attached.

The following actions took place:

**1. Welcome & Roll Call**

The meeting was called to order at 1:00 PM by Tri-chairs Mark Decker (Norwich Public Utilities (NPU)), Bob Congdon (Town of Preston), and Jonathan Avery (Jewett City Water Company). All in attendance stated their names and affiliations.

**2. Approval of December 10, 2019 Meeting Minutes**

There were no comments on the December 2019 meeting minutes. Keith Nadeau (Connecticut Water Company) made a motion to accept the minutes as presented. Ken Skov (Aquarion Water Company) seconded the motion. The motion carried unanimously.

**3. Correspondence**

Sam Alexander (Southeastern Connecticut Council of Governments (SCCOG)) stated that a letter was received from the Town of Preston First Selectwoman confirming Bob Congdon's appointment to represent the Town of Preston as a WUCC member.

**4. State-wide WUCC Implementation Workgroup**

Draft minutes of the January 30<sup>th</sup> state-wide WUCC Implementation Workgroup were distributed to attendees, as well as an annotated Integrated Report Table 12-1 from the Western WUCC, developed by Dan Lawrence of Aquarion Water Company. Mr. Decker, Mr. Avery, and Mr. Congdon briefed attendees on the status of the state-wide WUCC Implementation Workgroup.

- The state-wide group will meet again in either March or April. At this meeting the group will break into smaller groups to discuss implementation items falling under the following topic areas: Drought, Design Standards, Conservation, Interconnection/ Regionalization, Non-Community Systems.

**a. Request for Participants**

The WUCC members discussed at length a process for feeding communication and analysis to the statewide WUCC Implementation Workgroup, as well as soliciting volunteers for the state-wide meetings. WUCC members determined the following:

- The WUCC will work on written technical products, such as topical white papers, which can inform the state-wide effort.
- The WUCC will solicit volunteer efforts from members not in attendance, interested parties, and other potentially interested parties with technical expertise. All members in attendance agreed to participate in the state-wide implementation effort.
- The WUCC will send an email by Monday, March 2, with a survey and narrative describing the implementation effort, to begin engagement with members and interested parties.

**5. CPCN Projects**

Mr. Alexander stated that a Phase 1-A Certificate of Public Convenience and Necessity (CPCN) was issued to a Dollar General store in Eastford. This is in Aquarion Water Company's Exclusive Service Area (ESA). There is no WUCC action required.

**6. Activities in Member ESAs/Towns**

Members discussed ongoing capital projects related to their systems.

Jim Bulter (SCCOG) notified members that SCCOG completed a Regional Wastewater Management Plan in 2019, with consulting assistance from Milone & MacBroom. The plan is of a similar scope to the Integrated Report and is available to view on the SCCOG webpage.

**7. New Business**

There was none.

**8. Public Comment**

There were none.

**9. Next Meeting**

Members discussed meeting dates and determined to hold a meeting on Friday, April 3<sup>rd</sup>, at 1:00pm. The meeting will be at SCCOG offices, and will be held to coordinate regional efforts with state-wide implementation efforts and nominate and elect officers (originally planned for May).

**10. Adjourn**

The meeting was adjourned by consensus at 3:07 PM.

Respectfully submitted,

Samuel Alexander (Southeastern Connecticut Council of Governments)  
Recording Secretary